# BILINGUAL CHILD THERAPIST

REPORTS TO: CLINICAL DIRECTOR

COMPENSATION: COMMISERATE WITH EXPERIENCE

EXEMPT STATUS: EXEMPT
COMMITMENT TYPE: FULL TIME
BASE OF OPERATIONS: TYLER, TEXAS

#### SUMMARY:

Children's Advocacy Center (CAC) provides comprehensive services to child victims of abuse and their non-offending caregivers in conjunction with a multi-disciplinary team (MDT) made up of law enforcement, child protective services and prosecution. Working within this team environment, the child therapist provides individual and group therapy to victims of child abuse and their protective caregivers.

#### **ESSENTIAL FUNCTIONS:**

- Provide developmentally appropriate assessment and treatment services to child abuse victims and protective caregivers (psychosocial and trauma-specific assessments)
- Provide crisis intervention services, as needed
- Provide individual, group, and family therapy and Maintain orderly and accurate case files (both written and electronic) including progress notes, treatment plans, assessments, progress reports, and termination summaries
- Coordinate therapy services with and provide updates to the MDT/ Collaborate with and provide consultation to Child Protective Services, Police Department, District Attorney's Office
- Testify in civil and criminal trials
- Prepare and submit timely and accurate statistical reports documenting grantfunded activities
- Develop and conduct community outreach presentations as required
- Provide CAC representation at local social service networking coalitions as assigned
- Attend all required staff meetings and case reviews regularly and on-time
- Attend trainings and conferences as required
- Maintain positive professional relationships with all center staff and MDT members
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Flexible work schedule to respond as needed; some evening hours required
- Other duties as assigned

#### JOB REQUIREMENTS AND QUALIFICATIONS:

#### **Education:**

 Master's degree in counseling, social work, or related field; or a professional license to practice independently as a Licensed Professional Counselor, Licensed Marriage and Family Therapist, Licensed Master/Clinical Social Worker; or previous experience in play therapy and/or therapy with abused and traumatized children preferred

# Training (licenses and certifications):

- Maintain current licensure and/or certification
- Maintain good standing with the appropriate State licensing board and group membership affiliations

# **Experience:**

- Prior relevant experience as practicing mental health professional with abused children or use of Trauma Focused Cognitive Behavioral Therapy preferred
- Prior work with Child Protective Services, Law Enforcement, and District Attorneys preferred

### **Knowledge Requirements:**

- Proficiency in Spanish
- High level of written and oral communication skills, organizational skills, computer skills, collaborative capabilities
- Proficiency with Microsoft, Word, Excel and Outlook

### **Intellectual and Physical Requirements:**

- Individual should possess tact, good judgment, flexibility, and ability to work as a team member with individuals from a variety of disciplines
- Ability to work well under pressure, multi-task and balance diverse requirements noted above and respond quickly to challenges
- Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs)

### OTHER INFORMATION:

- Position involves confidential work with sensitive information about child abuse victims and partner agency personnel at supervisory and front line levels
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines
- Employment dependent upon the successful completion of a background check, including criminal and CPS clearances